



LANGSTONE JUNIOR ACADEMY

Lakeside Avenue, Copnor, PORTSMOUTH PO3 6EZ

Telephone: 023 9282 4138

www.langstone-jun.portsmouth.sch.uk

Headteacher: Mrs Jane Bush



Dear Parent/Carer

I am writing to inform you that the whole school Christmas lunch will be on **Thursday 7th December 2023**.

Children entitled to a free school meal will still need to indicate whether they require a Christmas dinner. Please note that there will be NO other choices on that day apart from a meat choice and meat free choice for vegetarians.

If, for religious reasons, you do not wish your child to be in the hall during this time, please email your child's classteacher. This applies whether you are ordering a hot meal or providing your child with a packed lunch.

To order your child's dinner, please log into your Scopay Account and order by **Thursday 23rd November 2023 at midday**.

It is a parents' responsibility to ensure that there is a minimum of £2.50 on their child's account to pay for this meal on 7th December 2023, otherwise the meal might not be served.

It might be an idea to set an 'alert' on your Scopay Account to ensure your balance does not fall below £2.50.

Please note that as the School Cooking Kitchen needs exact numbers for food ordering and preparation, **NO MORE CHILDRENS CHRISTMAS MEALS can be ordered after Thursday 23rd NOVEMBER 2023 AT MIDDAY**. The meal numbers will be forwarded to the cooking kitchen at this time. Unfortunately we will be unable to add any additional hot meal requests after this time.

For those children who have NOT pre-ordered a Christmas dinner, you MUST provide him/her with a packed lunch on this day as NO other hot meals can be ordered.

If you have any questions, please do not hesitate to contact the school office on office@langstone-jun.portsmouth.sch.uk

With very kind regards

School Office

